

## BUDGET NARRATIVE -- JEWISH COMMUNITY GRANT/ALLOCATION REQUEST

ADMINISTRATIVE SALARIES AND BENEFITS			
POSITION	TOTAL COMBINED ANNUAL SALARY & BENEFITS	FTE	PTE
PROFESSIONAL SALARIES AND BENEFITS			
POSITION	TOTAL COMBINED ANNUAL SALARY & BENEFITS	FTE	PTE
OCCUPANCY/RENT			
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:			
PROFESSIONAL CONSULTANT/CONTRACT SERVICES/FEEES			
POSITION	TOTAL COMBINED ANNUAL SALARY & BENEFITS	FTE	PTE
FOOD			
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:			
STAFF TRAINING, TRAVEL, DEVELOPMENT, CONFERENCES (ALL EXPENSES)			
POSITION	EXPENSE/PURPOSE	COST	
STAFF MILEAGE REIMBURSEMENT			
POSITION	TRANSPORTATION TO AND FROM	# MILES	TOTAL COST AT \$___ PER MILE
CLIENT/PARTICIPATION TRANSPORATION			
POSITION	TRANSPORTATION TO AND FROM	# MILES	TOTAL COST AT \$___ PER MILE
PRINTING/COPYING			
DOCUMENT USE/PURPOSE	# OF COPIES	COST PER COPY	TOTAL COST

<b>EQUIPMENT PURCHASE/RENTAL</b>		
<b>ITEM</b>	<b>PURPOSE</b>	<b>COST</b>
<b>TELEPHONE/FAX/COMPUTER</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>POSTAGE/DELIVERY</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>EVALUATION</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>SUPPLIES</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>DUES/SUBSCRIPTIONS/ACCREDITATION/LICENSING</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>SUBSIDIES</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>MARKETING/PUBLICITY</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>G&amp;A INDIRECT (10% maximum)</b>		
PLEASE EXPLAIN HOW THIS ITEM WAS CALCULATED:		
<b>IN KIND SUPPORT (MATCH IN-KIND INCOME ABOVE)</b>		
<b>OTHER (PLEASE EXPLAIN)</b>		

